



Job Title: Legacy and In Mem Fundraiser

Department: Fundraising

Location: Whittington

Salary: £24,070.00 - £26,905.00

Working Hours: 37.5hrs per week including some weekend and unsocial hours required

Closing Date: 21st January 2019

Interviews: 31st January 2019

About the Role:

St Giles Hospice is looking for an experienced **Legacy and In Mem Fundraiser** to join its busy fundraising team. Having recently launched its 5-year strategy and new brand St Giles is at an exciting point in its development, Fundraising will be increasingly important to the success of the Hospice in the coming years.

Joining the fundraising team at a hugely exciting time the Legacy and In Mem Fundraiser will have responsibility for the development and implementation of a St Giles Hospice Legacy programme as well as the delivery and management of existing In mem campaigns. This post will be of strategic importance to the future security of the hospice as well as ensuring current in mem campaign income is maintained and grown. The post holder will be responsible for financial budgeting, planning and for all campaign activity within their portfolio and work with the Director of Fundraising to devise and implement a legacy campaign programme.

Team working and excellent administration skills will be essential as the post holder will ensure all fundraisers feel confident in speaking about legacy giving and it becomes a key part of all fundraising and hospice communications. They will work closely with the Supporter Care team and together be responsible for Legacy Administration to ensure an efficient and professional approach and reporting for all stages of legacies is efficient and punctual.

Company benefits:

To reward the hard work of our fantastic staff, St Giles hospice offers an excellent benefits package;

- 27 days annual leave plus bank holidays (rising to 35 days with service). We also offer the option to buy annual leave.
- Contributory pension scheme
- Free car parking
- Training and development opportunities as well as progression within the organisation.

About us:

St Giles Hospice is a registered charity offering high-quality specialist care free of charge for people living with diseases which may not be curable as well as providing support for their families and carers.

Services include a team of community-based St Giles clinical nurse specialists, two state of the art in-patient facilities, Day Hospice, Hospice at Home, Bereavement and Family Support, and an internationally renowned Lymphoedema Clinic.

Patients come from across the hospice's catchment area, which ranges from Ashby-de-la-Zouch and Atherstone in the east, to Cannock and Walsall in the west – and from Burton and Uttoxeter in the north, to Sutton Coldfield and Coleshill in the south.

Care is offered at the hospice's centres in Whittington, Sutton Coldfield, Walsall and in patients' own homes across the region.

St Giles spends over £9 million a year providing its specialist services and with little more than a third of this funded by the Government, the registered charity relies heavily on donations and income generation from the local community.

We employ more than 400 people across a broad range of roles – from direct patient care to fundraising and administration as well as support from over 1500 volunteers to provide our services.

To find out more or have an informal chat please contact Jane Watkins-Shore, on 01543 432031

For a detailed job description please visit www.stgileshospice.com/jobs

Alternatively to apply for this role please forward a copy of your CV alongside a covering letter/personal statement outlining your suitability for this role to hr@stgileshospice.com

This post is subject to a Disclose and Barring Service (DBS) Check
Applications received after the closing date will not be considered.

St Giles Hospice, Fisherwick Road, Whittington, Lichfield, WS14 9LH. Registered charity 509014 Company limited by guarantee 1430090